

# ELECTRONIC NOTIFICATION PROGRAM



In an effort to keep participants better informed in a timely manner, Acclaim Benefits provides e-mail notification to participants on specific account activities, such as the status of a reimbursement request or sending in a premium payment, etc.

Participants may elect to join the Electronic Notification Program at no additional charge through their online account at [www.acclaimbenefits.com](http://www.acclaimbenefits.com).

No confidential information is sent with these e-mail notifications and Acclaim Benefits does not share participant e-mail addresses with any other source.

To **sign up** for the Electronic Notification program at Acclaim Benefits, please follow the steps below:

1. Go to [www.acclaimbenefits.com](http://www.acclaimbenefits.com)
2. Go to **Participant Login** and click the **GO TO LOGIN** link (lower right side of screen).
3. Log in using your **Username** and **Password** (as previously created in your User Profile).

*Please Note:* The e-mail address you provided in your User Profile to act as your Username will also be the e-mail address used for the Electronic Notification Program.

*First Time Web Site Users:* You will immediately be directed to our Electronic Notification Program page once you have activated your online account and set up your User Profile. Otherwise;

4. Go to **Online Resources** in the left navigation menu.
5. Select **Electronic Notification Program**.
6. Select **YES** to sign up for the program.
7. You may discontinue your "active" status in the program at any time by repeating Steps 1-5 and selecting **NO**.

If you have any questions about the program, please visit Acclaim Benefits online at:

[www.acclaimbenefits.com](http://www.acclaimbenefits.com)



*This electronic notification process is our first step in moving to a more eco-friendly solution of presenting documents online for review and download.*